

**THE STATE OF TEXAS   §  
                                  §  
COUNTY OF BELL       §**

**AGREEMENT**

This Agreement is between the City of Killeen, Texas, a municipal corporation (City), acting herein by and through its duly authorized Interim City Manager, Lillian A. Farris, and the Killeen Economic Development Corporation (KEDC), a non-profit corporation, acting herein by and through its duly authorized President of the Board of Directors, Elizabeth Blackstone.

WHEREAS, the City of Killeen wishes to promote the economic development of the City of Killeen by attracting new businesses and expanding existing businesses within the City; and

WHEREAS, by Ordinance No. 90-65, passed and approved on August 14, 1990, the City Council authorized and approved the creation of KEDC; and

WHEREAS, on October 9, 1990, the KEDC Bylaws were given final approval by the City Council and are hereby incorporated by reference as if fully stated herein; and

WHEREAS, the City of Killeen levies ad valorem taxes upon property within the City as authorized by law and the City dedicated a specific amount for the purpose of economic development of the City; and

WHEREAS, KEDC has expressed its specific intent to use all funds which come into its control to promote and encourage the economic development of the City;

NOW THEREFORE, in consideration of the promises and covenants herein contained, the City and KEDC agree as follows:

1. Formation. City does hereby employ, engage, and hire KEDC to promote the economic development of the City and to render the services herein contained, and KEDC does hereby agree to accept such hiring, engagement, and employment and to discharge such duties in accordance with the terms and conditions herein set forth.

2. Independent Contractor. KEDC is hired and engaged as an independent contractor and is not an officer, agent or employee of the City in regard to the operations and actions of the KEDC. The KEDC shall select and employ such persons as it may deem necessary to fulfill its obligations and responsibilities under this agreement.

3. Indemnification. KEDC agrees to indemnify, save harmless and defend the City of Killeen from any and all claims, causes of action and damages of every kind arising from the operations of KEDC, its officers, agents and employees, carried out in furtherance of this agreement. KEDC shall carry or cause to be carried public liability, bodily injury insurance on all automobiles used in the operations embraced by this agreement in the amount of Two Hundred Fifty Thousand and No/100 Dollars (\$250,000) for each person and Five Hundred Thousand and No/100 Dollars (\$500,000) for each occurrence, and property damage liability insurance in the amount of One Hundred Thousand and No/100 Dollars (\$100,000) for each occurrence, or a combined single limit of Six Hundred Thousand and No/100 Dollars (\$600,000), the cost of said insurance policies to be an expense of KEDC for which funding shall be provided by the City pursuant to paragraph 6 below. Said policies of insurance must be approved by the City and must be written by companies acceptable to the City. Said insurance policies shall name the City of Killeen as an additional insured. Said policies, or duplicate originals thereof, must be filed with the City Secretary or her designated representative, before any operations contemplated by this agreement are begun.

4. Operation. KEDC shall encourage and further the economic development of the City of Killeen. KEDC shall perform, among others, the following functions:

- a. Encourage and promote the economic development of the City of Killeen;
- b. Recommend to the City projects and programs to encourage and further the economic development of the City of Killeen; and
- c. Appoint annually a Board of Directors whose members and composition shall be determined by KEDC.

5. Revenue. City agrees to pay to KEDC the estimated revenue determined by the City each year in consultation with KEDC for operation of KEDC to manage or supervise programs and activities funded in accordance with the terms of this agreement. Payments to KEDC shall be made quarterly.

6. Permitted Use of Funds. It is expressly understood and agreed by the City and KEDC that all funds received from the City that are paid to KEDC shall be used solely for the purposes of encouraging and promoting the economic development of the City of Killeen, by way of performing those acts and conducting those activities authorized by Chapter 501 of the Texas Local Government Code as that statute provides at the time of execution of this agreement and as said statute or any amendment or successor statute thereto shall hereafter provide.

Notwithstanding the provision above, it is specifically understood between the parties hereto that KEDC shall have authority to commit and spend funds received from the City for the following types of projects, without the necessity of securing the prior approval of the City Council, providing that expenditures contribute directly to the creation of new jobs or retention of existing jobs in the City of Killeen:

- a. Improvement of infrastructure, such as streets, roads, drainage structures, utility and sewer lines and connections, bridges, and other construction projects.
- b. Extensions of existing roads.
- c. Water and sewer treatment and improvement projects.
- d. Business, industrial or commercial expansion grants.
- e. Any amounts of money required to be committed for securing State or Federal matching grant funds for economic development.
- f. Construction of buildings and structures to attract business, commerce and industry.
- g. Purchase or acquisition of other interests in land for present or future business, commercial or industrial expansion.
- h. Professional services, such as architectural, engineering, economic or other studies, whether contracted for by KEDC itself or on behalf of businesses or industries which are potential employers in the City of Killeen, and legal services necessitated by any of the items or activities listed in this Paragraph 6.
- i. Professional services and/or expenses associated with the creation and/or retention of military and/or civilian jobs.

- j. Insurance to secure KEDC's interest in any such projects, as well as liability insurance for the officers, directors, and executive director of KEDC against claims of damage based on the actions of said persons in furtherance of their positions and duties regarding KEDC as authorized under Section 8.01(K) of the KEDC Bylaws.
- k. Any and all requirements, whether by law or contract, for the posting of any bond.

7. Prohibited Use of Funds. It is further understood that no funds transferred by the City to KEDC shall be used by KEDC to pay or supplement the salary or compensation of any person, nor shall any of said funds be used to pay or reimburse any expense incurred by any officer, director, executive director, employee or independent contractor of KEDC for any travel, meals, or entertainment of any person or organization; except such funds may be used to pay expenses lawfully incurred by persons, associations or corporations with whom KEDC may contract to provide goods or services as authorized in Paragraph 6 above or Paragraph 8 below. In accordance with state law, no funds received from the City of Killeen may be used for any political activity or political advertising, including, but not limited to any activity or advertising to further the election or defeat of any candidate for public office or any activity undertaken to advocate passage or defeat of a measure.

8. City Council Approval Required. As to acts or activities not specifically listed in Paragraph 6 above, any such acts or activities that KEDC may undertake that are consistent with its Articles of Incorporation, Bylaws and applicable statutes that call or require the expenditure or commitment of funds transferred by the City to KEDC must be approved by the City Council prior to any such expenditure or commitment.

9. Financial Records. KEDC shall maintain complete and accurate financial records of each expenditure made by KEDC and on request of the City Council, the City Manager, or other person, shall make the records available for inspection and review to the City Council or other person. The City Council may, upon reasonable notice, audit all books and records of KEDC pertaining to the funding.

10. Reporting. KEDC shall report quarterly to the City Council on the amount and nature of expenditures or commitments made of funds received from the City and KEDC's progress and plans in promoting the economic development of the City of Killeen.

11. Confidentiality. It is specifically agreed and understood between the parties that in KEDC's negotiations and discussions with potential employers in the City of Killeen that require confidentiality in the identity of the potential employer and the nature of the matters under negotiation. It is agreed and understood between the parties that, to the extent consistent with the Texas Open Meetings Act and the Texas Open Records Act (V.T.C.A., Government Code, Chapters 551 and 552, respectively), and any other applicable statute or regulation, KEDC may freely conduct such confidential discussions or negotiations without prior or subsequent notice to the City Council, unless and until some public action by KEDC or the City is required, or unless and until the release of such information to the City Council is approved by the potential employer.

12. Term. The term of this contract shall be for two (2) years from October 1, 2016 to September 30, 2018 unless sooner terminated or extended in writing by City on an annual basis during City's budget process.


13. Funding. It is expressly understood between the parties that the City Council has committed itself to funding the activities of KEDC from City of Killeen tax revenues for the fiscal year 2016/2017 only. The determination of whether to continue City funding beyond that time will depend directly on the effectiveness of KEDC's management of City-transferred funds during fiscal year 2016/2017, within the guidelines expressed in this agreement.

14. Termination. It is understood and agreed that either party may terminate this Contract by giving to the other party notice in writing at least thirty (30) days in advance of the first day of a calendar quarterly period, and such termination shall become effective at the end of the calendar quarterly period following such notice.

Upon termination of this agreement, the KEDC shall deliver to the City any and all remaining City funds appropriated for the KEDC that it may have and all removable property that may have been purchased with said funds.

DATED this \_\_\_ day of \_\_\_\_\_, 2016.

CITY OF KILLEEN

  
\_\_\_\_\_  
Lillian A. Farris, INTERIM CITY  
MANAGER *LF*

ATTEST:

  
\_\_\_\_\_  
Dianna Barker, CITY SECRETARY

KILLEEN ECONOMIC DEVELOPMENT  
CORPORATION

  
\_\_\_\_\_  
Elizabeth Blackstone, PRESIDENT

ATTEST:

  
\_\_\_\_\_  
John Crutchfield III, SECRETARY